



Risk Assessment Form

Setting: Didcot Girls' School, St Birinus School	Location/Dept: Whole Site	Task/ Activity: Key Worker and Vulnerable Student Provision in-school ("Hub Provision")
Assessed by: Catherine Steele	Date Assessed: 7 th January 2021	Review Date: 26 th March 2021

Assessed by signature: 

This Risk Assessment is an addendum to the School Covid-19 Risk Assessment and covers the additional protective measures that are in place for the "Hub" provision at both DGS and SBS. It should be read in conjunction with the main risk assessment.

Note - the "Hub" provision enables vulnerable children and young people and the children of critical workers, to still attend school during the National Lockdown.



Ridgeway Education Trust Excellence through Partnership						
What are the Hazards/Risks	Persons at risk	Controls already in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority (highlight)	Additional controls required
Transmission of Covid person to person		<ul style="list-style-type: none"> • Students will be supervised in year group bubbles. • Each bubble will have an allocated classroom to use, associated toilets and break out space for lunch. • Students and Staff should always wear masks outside the classroom. If they wish to wear them in the classroom they may do so. • Students will be seated 1m apart (approx. 2 seats) • Staff to remain 2m distant from students at all times. 	4	2	8	
Transmission of Covid due to lack of social distancing when moving around the school site		<ul style="list-style-type: none"> • All staff and students will wear masks whilst moving around school site. • The member of staff supervising the bubble will walk the students to their break area, ensuring social distancing • Students will need to remain 1m apart (max 2 per table) from all other students at all times • Where multiple year groups are in one break out area, there will be allocated tables and areas for each year group • A member of SLT will be on duty each day for each break time supervising • Students will ONLY use the allocated area and allocated toilets in their break zone • Students will wear their masks at the end of the day and leave the school site by 3.10pm. 	5	1	5	
Transmission of Covid on surfaces		<ul style="list-style-type: none"> • All students have been asked to bring in their own headphones to use, however spares will be provided if required and they will be quarantined for 72 hours before re-use. • Students will remain at the same computer all day and will clean it at the end of the day with the spray 	4	2	8	



		and disposable tissues provided in each room. and disposable tissue)				
Transmission of Covid person to person - Catering		<ul style="list-style-type: none">• Students and staff will order food for lunch via an on-line ordering system• Payment for any food will be allocated to ParentPay accounts centrally by the Catering Team.• Lunches will be delivered in a socially distanced manner to the allocated Break Out Zones. Food will be delivered in label bags for collection at that zone by the staff member or student.	5	1	5	

Risk Assessment Information Sharing	
RA requires distribution to whole setting? Yes	Updates to this RA will be distributed to staff via email.
	If no, details of members of staff who RA is pertinent to:
Name	Signature to confirm have read and understood

Note – Save all signed RAs on shared drive

Risk/Priority Indicator Key								
Severity (Consequence)		RISK / PRIORITY INDICATOR MATRIX						
1. Negligible (delay only)		5	5	10	15	20	25	
2. Slight (minor injury / damage / interruption)		4	4	8	12	16	20	
3. Moderate (lost time injury, illness, damage, lost business)		3	3	6	9	12	15	
4. High (major injury / damage, lost time business interruption, disablement)		2	2	4	6	8	10	
5. Very High (fatality / business closure)		1	1	2	3	4	5	
				1	2	3	4	5
					SEVERITY (CONSEQUENCE)			

1. Improbable / very unlikely
2. Unlikely
3. Even chance / may happen
4. Likely
5. Almost certain / imminent

Summary		Suggested Timeframe
12-25	High	As soon as possible
6-11	Medium	Within next 3-6 months
1-5	Low	Whenever viable to do so